Lower Savannah
Workforce Investment Area
Workforce Development Board
Workforce Development Department

Lower Savannah Council of Governments

Lower Savannah onestop Workforce System

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LOWER SAVANNAH TAA INSTRUCTION NUMBER: 09-02

TO:	See Distribution Below
ORIGINAL DATE:	October 27, 2009
REVISION DATE:	
EFFECTIVE DATE:	**JANUARY 1, 2010**
SUBJECT:	**DEFINITION OF THE COMMUTING AREA**

PURPOSE:

The purpose of this Instruction is to issue the State's policy concerning the definition of commuting area pursuant to transportation allowances, subsistence, job search allowances, and relocation allowances under the Trade Adjustment Assistance (TAA) Program.

BACKGROUND:

The TAA Program allows for payment of transportation or subsistence payments to attend training, out-of-area job search allowances, and job relocation allowances when the travel is outside a participant's commuting area.

POLICY:

Effective **JANUARY 1, 2010**, the definition of a "commuting area" will be twenty-five (25) miles one way from a participant's residence.

All TAA Participants who are applying for, or are already participating in, TAA approved training on or after January 1, 2010, will be reimbursed according to this definition of the commuting area. TAA Participants in training that were previously denied travel allowances because they did not meet the commuting definition, should be encouraged to re-apply.

All new job search allowance and relocation allowance applications received on or after January 1, 2010, will be reimbursed according to this definition.

ACTION:

All applicable Lower Savannah Workforce Investment Area (LSWIA) sub-recipients, contractors, service providers, one-stop workforce/career center operators, and other applicable organizational elements **will** implement and comply with these instructions, as well as any related instructions contained in applicable contractual agreements.

Please copy and distribute this information appropriately within your agency.

An Equal Opportunity Employer/Program.
Auxiliary aids and services are available to individuals with disabilities upon request.

INQUIRIES:

Direct all inquiries on this Instruction to the Lower Savannah WIA Workforce Development Staff, Lower Savannah Council of Governments, Post Office Box 850, Aiken, South Carolina 29802-0850, telephone 803-649-7981, fax 803-649-2248, or e-mail Sam Jordan at sjordan@lscog.org, Sally Sharpe at ssharpe@lscog.org, or Les Johnson at ljohnson@lscog.org.

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