2748 Wagener Road/Hwy 302N, Aiken, SC 29801 · Post Office Box 850, Aiken, SC 29802-0850 · Ph: 803-649-7981 · Fax: 803-649-2248
www.lscog.org www.lswia.org TTY Relay Service dial 711

LOWER SAVANNAH INSTRUCTION NUMBER: PY16-001
DISTRIBUTION LIST: See below
ISSUANCE DATE: October 5, 2016
EFFECTIVE DATE: IMMEDIATELY
SUBJECT: DEFINITION OF YOUTH WHO REQUIRES ADDITIONAL ASSISTANCE

PURPOSE: The purpose of this Instruction is to inform the Lower Savannah Workforce Development Area (LSWDA) sub-recipient organizations and staff members of the "definition of a Youth who requires additional assistance to complete an educational program, or to secure and hold employment".

REFERENCES: WIOA Final Rules 681.210
WIOA of July 22, 2014 Section 129(a)(1)(C)
TEGL 8-15

POLICY: ***THIS POLICY IS EFFECTIVE IMMEDIATELY UNTIL FURTHER NOTICE***. The following policy and procedure shall be adhered to accordingly for Youth (aged 16-24 years old) who meet the definition as stated below, as approved by the Workforce Development Board at their October 4, 2016 meeting.

A low-income youth (16-24 yrs old) who ***"requires additional assistance to complete an educational program, or to secure and hold employment"*** is defined by the LSWDA to mean:

1. A youth who has been promoted to the next grade level as appropriate for his/her age but who is in danger of dropping out or being expelled due to grades, behavioral problems, or other personal issues as documented by teachers, counselors, parents or other school officials; or

2. A youth who is participating in an approved local educational agency (LEA) alternative school curriculum or program; or

3. A youth who is in high school or less and below grade level for his/her age; or

4. A youth who has attained a high-school diploma or GED but whose basic skills levels are assessed by TABE (Test for Adult Basic Education) to be below the 9th grade level on any part of the TABE examination; or

An Equal Opportunity Employer/Program. Auxiliary aids and services are available to individuals with disabilities upon request.

5. A youth who has attained a high school diploma or GED but who lacks employability skills as demonstrated by his/her inability to obtain and/or maintain six-months of consecutive unsubsidized employment.

ACTION: All applicable LSWDA sub-recipients, contractors, service providers, one-stop workforce/career center operators, and other applicable organizational elements will implement and comply with these instructions, as well as any related instructions contained in applicable contractual agreements.

Please copy and distribute this information appropriately within your agency.

INQUIRIES: Direct all inquiries regarding this Instruction to the Lower Savannah Council of Governments' Workforce Development Staff, Lower Savannah Council of Governments, Post Office Box 850, Aiken, South Carolina 29802-0850, telephone 803-649-7981, fax 803-649-2248, or e-mail abanderson@lscog.org.

André B. Anderson
Workforce Development Administrator

Distribution: LSWIA website page at www.lswia.org